

Administrative Permit: BORROW PIT - Site Preparation for Future Development

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,910	4900
DPLU ENVIRONMENTAL			\$3,440	4900
DPW ENGINEERING			\$795	
DPW INITIAL STUDY REVIEW			\$2,890	
STORMWATER				
DEH	SEPTIC/WELL	\$692		
	SEWER			
DPR				
INITIAL DEPOSIT				
\$9,727 (if on septic/well)				
\$9,035 (if on sewer)				

VIOLATION FEE: \$500

* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

NEW: Use our [Discretionary Permit Cost Guide!](#) to get an idea of how much the County portion of your project may cost.

- Please read and follow instructions Step by Step!! -**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

- Plot Plan
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel \(and any deeds\)](#)
- [346S Supplemental Application Form](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under **(Step 2)** must be completed, signed and **submitted as Hardcopies**.

- Plot Plans: **Eight (8) hard copies.**
- [346 Discretionary Permit Application Form](#): **One (1) hard copy.**
- [346S Supplemental Application Form](#): **One (1) hard copy.**

All forms listed below are informational only and shall not be submitted.

These are available at: [DPLU Zoning Forms](#).

331 Site Preparation for Future Development
906 Signature Requirements
ZC001 Defense and Indemnification Agreement
ZC090Z Typical Plot Plan

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262.**

NOTES:

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s)**.
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. **Plot plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.**
3. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.